

6 June 2003

Dear Councillor

INTERNAL AUDIT PARTNERSHIP

A meeting of the Internal Audit Partnership will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 17 June 2003 at 7.30 pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**A G E N D A
P A R T I**

- 1 Appointment of Chairman for the meeting.
 - 2 Apologies for absence and declarations of interest.
 - 3 Progress Report
 - 4 Partnership's Trading Account
 - 5 Revised Pilot Timescale
 - 6 Partnership Expansion
 - 7 Any other business that the Chairman considers to be urgent
- To:- Councillors S Speller, Mrs S Taylor and K Vale (Stevenage Borough Council)
Councillors M A Gayler, S C Jones and R M Lemon (Uttlesford District Council)

Lead Officer: Simon Martin
Committee Officer: Mick Purkiss